TOR Sustainability Action Committee (SAC) – Working group on LSHTM response to the climate emergency

Parent Body: LSHTM Executive Team

Purpose

Increasingly there is a strong economic case for embedding the principles of sustainability into the way LSHTM sites are developed so that they are inclusive, safe and environmentally responsible. Whereas sustainability was once seen as a differentiator it is now considered to be an expectation, without doubt the expectations of current and future staff and students are even higher and, in an increasingly competitive market place it is important to deliverable. In order for LSHTM to attract the very best talent we need to create inspiring, healthy, innovative spaces that support their research and learning strategies. In response to the government's declared climate change emergency, LSHTM is implementing an updated Energy and Carbon Management Plan (ECMP), working towards carbon neutrality by 2030. This Sustainability Action Committee (SAC), the working group on LSHTM response to the climate emergency consists of representatives from academic faculties, students and professional services and will serve as an advisory group to support LSHTM's implementation of the ECMP. This committee will help by promoting best practice in carbon emissions reduction, including recommending to SLT and Council actions to ensure effective carbon reduction-focused policies are effectively disseminated and followed.

MEMBERSHIP

Composition	Member
Chief Operating Officer (COO) and Chair	Matt Lee
CCCPH Centre Co-Director	Rosemary Green
Director of Estates	John Starmer
Head of Procurement/Chair of Procurement Subgroup	Caroline Chipperfield
Head of Sustainability	Ola Bankole
Director of Finance/Co-chair of Procurement and Finance subgroup	Andrew Dyer
Head of Catering/Chair of Catering Subgroup	Michael Swierczek

Director of ITS/ Chair of ITS subgroup	Graeme Cappi
COO MRC Gambia	Davis Nwakanma
COO MRC Uganda	Vacant
Professor of Epidemiology/Chair of Travel Subgroup	David Leon
Assistant Professor PHP	Vacant
Sustainability Strategy Coordinator & Sustainability Operations Officer	Izzy Murray, Parco Wong
Communications Officer	Noreen Seyerl
Researcher EPH	Charlotte Kerr
Research Fellow, EPH	Megan Deeney
Head of Research laboratories & Chair of Sustainable Labs subgroup	Ali Church
Clinical Research Fellow ITD	Ana Bonell
Professor of Global Health	Roly Gosling
Professor of Infectious Disease and Global Health	Shunmay Yeung
Executive Services Representative (and Secretary to the SAC)	Ineta Cerkauskaite
Student Representatives (MSc and PhD)	MSc - Ariel Koff PhD - Maelle Marchand
Union Representatives	UCU – Emma Hutchinson Unison – Iftikhar Khan Unite – Keir Hughes

FREQUENCY OF MEETINGS

Once tasks and activities are agreed the committee will meet 4 times a year or once every quarter.

TERMS OF REFERENCE

Using the outline Action Plan in the LSHTM's 2020 ECMP, the Committee will help by;

a) Defining the outcomes that LSHTM needs to achieve and get SLT support (by authorizing changes in procedures and processes) for enabling necessary change to make this happen.

b) Identify where Committee members can realistically have the greatest impact in helping to effect the changes that are needed.

c) Prioritizing the current 'high carbon' behaviours that need to change across Scopes 1, 2 & 3 and working with colleagues to effect this change.

d) Communicating common goals that each Faculty, School and research team need to achieve and help broker and agree the KPIs that can be actively monitored by these groups.

e) Communicating performance and feedback on the results for the behavior change programmes and identifying what is motivating or blocking positive/good practice behaviours across LSHTM.

f) Supporting efforts to progress UN Sustainable Development Goals, reduce broader environmental impacts and maintain the LSHTM's ISO 14001 Certification.

g) Review and recommended new policies and policy changes.

Achieving objectives, a) to g) will involve taking steps/measures to find out what is important to colleagues and how they interact with the policies, processes, buildings and technologies on an on-going basis. Establishing this information will enable a pro-active campaign for change to be developed.

The SAC has a critical role in securing senior management support to unlock the necessary resources to implement the programme successfully. It will require working with the Faculties, their schools and research teams to broker consensus for new policies needed to underpin the ECMP's delivery.

In particular, the SAC will need to help lead activities for reducing Scope 3 emissions by encouraging academic teams to fully adhere to the new policies they help to shape. SAC members will be required be 'champions for change';

i. Advocating for adherence to new policies and interpret academic positions in ways that would encourage effective and lasting behavior change.
ii. Assisting Support Services to identify barriers to change and help to trial ways to resolve these.
iii. Encouraging academic research colleagues to 'work within' the new policy systems and procedures so that accurate carbon accounting and reporting is made possible.
iv. Championing the use of virtual meeting facilities with colleagues, promoting the benefits and acting as a sounding board for problems encountered in using them.
v. Explaining why effective carbon accounting will help in strengthening our teaching offer.
vi. Increasing awareness of the full environmental impacts of our research and ways to reduce adverse impacts.
vii. Broadening opportunities for representation.
viii. Providing source information for the actions of Sustainability group and sustainability representatives.

The SAC will provide reports and recommendations to Exec Team and Council.

Presentations of papers by relevant members of staff is allowed, subject to agreement by the Chair of the Committee.

Quorum: