



## **SMOKE FREE POLICY**

### **Introduction**

This document has been developed to protect all employees, students, visitors and contractors from exposure to second-hand smoke (passive smoking) and to assist compliance with the Health Act 2006.

Passive smoking has now been proven to cause lung cancer and heart disease, as well as many other illnesses in non-smokers as well as smokers. This policy seeks to guarantee the right to breathe air free of tobacco smoke and comply with legislation.

LSHTM will provide reasonable support to those smokers who wish to give up.

### **Application**

LSHTM is committed to providing a safe and healthy working environment. Therefore, smoking is prohibited in any premises which staff may from time to time occupy, including the school vehicle, and all open areas under LSHTM control.

For the purpose of this policy 'electronic' cigarettes or devices are also subject to the same restrictions.

With regard to smoking outside premises, this will not be permitted at entrances to buildings or near windows. Smokers will be required to move away from areas immediately adjacent to our premises to prevent smoke from entering premises and offices.

Members of staff and students failing to comply with the terms of the policy will be liable to disciplinary action in accordance with established procedures.

### **Responsibilities**

#### **Director of Estates**

The Director of Estates is responsible for:

- Ensuring that adequate signage is displayed to inform employees, students and visitors of the smoke free status of LSHTM.

#### **Pro-Director for Learning and Teaching**

The Academic Registrar is responsible for:

- Providing advice and support to students who wish to give up smoking

#### **Deans of Faculty and Heads of Professional Services**

The Deans of Faculty and Heads of Professional Services are responsible for:

- The implementation of this policy within their area of responsibility
- Providing reasonable support to staff who wish to give up smoking and ensuring that confidentiality is maintained at all times

## Further Information

- [www.nhs.uk/smokefree](http://www.nhs.uk/smokefree)
- Smoke Free England [www.smokefreeengland.co.uk](http://www.smokefreeengland.co.uk)
- Smoking at Work at the Law [www.gov.uk/smoking-at-work-law](http://www.gov.uk/smoking-at-work-law)
- Action on smoking at work [www.ash.org.uk](http://www.ash.org.uk)